

**Lorton Parish Council and Yew Tree Hall Management Committee**  
**Yew Tree Hall Development Group**  
**Minutes of a Meeting on 14<sup>th</sup> July 2025**  
**Held at Yew Tree Hall**

**1 Present**

- 1.1 **Committee Members:** Peter Deeks (PD); Derek Poate (DP); Cathy Lee (CL); Steve Irlam (SI); Rachael Edmunds (RE); Adam Baker (AB).
- 1.2 **YTH Committee Members present:** Liz Irlam (LI).

**2 Apologies**

- 2.1 None.

**3 Previous minutes**

- 3.1 Previous minutes were approved. No actions arising.

**4 Review of the consultation feedback paper presented on to a joint meeting of the Trustees and Development Group on 12th June**

*4.1 Community presentation and feedback*

- 4.1.1 Feedback forms were received from the drop-in event and following several visits to the homes of local residents who were unable to attend the drop-in sessions. The results were assessed in a working meeting by the development group and reviewed in a preliminary discussion on 12 June 2025. A copy of the Feedback Report is attached to these minutes.

*4.2 Action on the Feedback Recommendations*

- 4.2.1 Rec 1. That WKD prepare a preferred option based on a single storey extension: **Done**
- 4.2.2 Rec 2. For a subgroup of the Development Group to scrutinise cost projections in detail. Not yet done as costing were only received on 13 July. **Action: The group will convene to tackle this on Friday 18th July.**
- 4.2.3 Rec 3. A sub-group to be set up to explore funding and submit Expressions of Interest (EOI). An EOI has been submitted to the Heritage Lottery for their larger £250K - £10M grant. Help was gratefully received from Sarah Mitchell and Kate Perry. A response to the EOI is expected by 24<sup>th</sup> July 2025. **Action AB & CL**
- 4.2.4 Rec 4. Start a regular publicity newsletter. Not yet done pending more progress on costings and suitable grants.

**5 Community consultation**

- 5.1 An article will be drafted for the September issue of The Link. **Action CL and All**

**6 Ownership issues**

- 6.1 An original version of the YTH 1922 Scheme has come to light via the History Society and has been provided to the Solicitor. As a result, the group has been asked for Derek Poate's Statement of Truth to be revised to take account of this document. **Action PD and DP.**

- 7 Next Meeting:** Friday 18th July 2025. 10.00 am in the Yew Tree Hall.