



**Telephone 07821 583268**

**Email: [lortonafterschoolclub@hotmail.co.uk](mailto:lortonafterschoolclub@hotmail.co.uk)**

**Welcome to all new and existing parents  
from  
Lorton After School Club.**

The After School Club provides care on  
**Monday to Thursday 3.05 – 4.30pm.**

Pricing as follows;

- 3-4 is £5.00.
- 3-4.30 is £7.50
- Reducing by 50p per sibling.

We have 2 permanent members of staff. **Nicola Tyson and Liz Dennison** also work in the school regularly as Teaching Assistant and dinner time supervisor. Both have Early Years qualifications, hold current Paediatric First Aid certificate and have safeguarding training.

Children booked into the club are collected from the school at 3pm by our staff. We provide snacks at the start and provide fun daily activities that we hope your children will enjoy and we are flexible enough to change the routine to suit your child's needs and preferences.

Parents/carers requiring the club on a regular basis, should confirm the day of the week and number of places required in advance. We can often however accommodate last minute requests for cover.

Payment is upon receipt of invoice which we send out monthly. We accept **cheques, Childcare Vouchers or bank transfer.**

**TAX FREE CHILDCARE?**

Did you know you can get up to £500 every 3 months (£2,000 a year) for each of your children to help with the costs of childcare. If you get Tax-Free Childcare, the government will pay £2 for every £8 you pay your childcare provider. This is paid via an online childcare account that you set up for your child. You can get Tax-Free Childcare at the same time as 30 hours free childcare if you're eligible for both.

**Lorton After School Club Committee and Trustees.** Jenny Watkins, Cal Williamson, Louise Watson, Emma Hollingsworth, Olivia Harrison



**Telephone 07821 583268**

**Email: [lortonafterschoolclub@hotmail.co.uk](mailto:lortonafterschoolclub@hotmail.co.uk)**

This means that **for every £5.00 spent at LASC, the cost to you would be £4.00**. LASC is registered to receive payments via the scheme and once you are set up with an account and have added "Lorton After School Club" as a payee then you would be good to go. For more information and to register go to:

<https://www.gov.uk/tax-free-childcare>

#### **Please note**

- If your children are picked up from the Club after 4.30pm more than twice, you will be charged for staff time.
- If your child is left for more than 10 minutes into the hour of childcare you will be charged for the next half hour.
- Children are allowed to go home alone only with written consent from their parent/guardian. Children up to their 8<sup>th</sup> birthday must always be picked up.
- We have policy documents relating to Equal Opportunities, confidentiality and GDPR, safe guarding, complaints, behaviour and Collected and uncollected children among others. Our full policies are available to read in the pavilion or on . The school website.
- In cases of staff illness, we may provide 1 member of staff and 1 additional volunteer with a current CRB check (usually a committee member) or specialist activities provider to look after your children.

**If you have any concerns, worries or ideas to make our club serve you better, please do not hesitate to speak to one of our staff or a member of the Committee.** Our committee members can be contacted either via school who will get a message to one of us.

**Look out for our regular newsletters with details of upcoming events.**

Kind Regards

The After School Club Committee.

*Lorton After School Club Committee and Trustees. Jenny Watkins, Cal Williamson, Louise Watson, Emma Hollingsworth, Olivia Harrison*