

## Lorton Parish Council: Clerk's Progress Report 2nd March 2016

### Actions on Clerk and others from previous meeting requiring further action/updates:

**03.16:** Cllr. Annison to investigate with Cumbria Highways the issue of separation of sewage waste and drainage water:

**04.16:** Clerk to forward grounds maintenance quotes to Cllrs: Done (see below)

**04.16:** Cllrs to ensure that all articles for newsletter are submitted by the end of March: Ongoing

**05.16:** Clerk to inform the Head Teacher that the draft Heads of terms Agreement has been accepted by the Council: Done

**07.16:** Clerk to report and follow up a number of issues with Cumbria Highways: Done

**08.16:** Clerk to send out all payments: Done

Correspondence	For information	For action
CALC Newsletter Feb	X	
Letter from Pensions regulator	X	See below
Report from Allerdale Parishes LDNPA member: Jan	X	
Thank you letter from Great North Air Ambulance	X	
HMRC PAYE paperwork for the coming financial year	X	

**All relevant electronic mail has been forwarded to councillors**

**Training:** As Clerk I shall be attending the CALC Pensions Workshop in Cockermouth on March 24th.

### Parish Maintenance Report:

Grounds Maintenance Contract : There were two quotes provided to undertake the Grounds Maintenance for the Council. These were:

Richard McCree: £1,300

Harvey Davidson: £1,000

After due consideration, Councillors agreed to accept the quote from Richard McCree, the existing contractor.

The Pound: update

**Planning:** one planning application has been dealt with between meetings:

Ref: 7/2016/2007

Location: Midtown Cottages, High Lorton, CA13 9UQ

Proposal: Replace windows in enlarged openings. New Chimney flue

Reply by: 11/2/16

A response of 'No Objections' was sent with the following comments:

1. The proposed new chimney flue has an 'industrial' look and may well not be in keeping with the other properties in the terrace.
2. Will the enlarged window openings be in keeping with the other houses in the terrace?

David Smith: Clerk to Lorton Parish Council